

PEP Meeting Minutes  
April 2, 2003  
Training Room MSUE

Present: Marilyn Rudzinski, Doris Duda, Mary Radar, Jan Webber, Julie Hill, Amanda Kutchey, Susan Kutchey, Rita Faulk, Shari, Moers, Cheryl Jock

❖ **Marilyn called for approval of Minutes from March 11, 2003, and approval of agenda for current meeting.**

Amanda moved to accept minutes, Shari 2nd

Agenda was also approved after adding Financial Statement to it.

❖ **Updates:**

- Equipment: Jan will be bringing equipment back after Easter Vacation. Doris will store it.
- Heritage Festival:
  - It was stated that there is a concern with getting enough volunteers to fulfill our commitment at the festival. Not only because it falls on a holiday weekend but also because of the horseshows that will be going on during the same time period.
  - It was discussed that we may not need 60 volunteers as discussed at the previous meeting. We could probably make do with about 40 –45 volunteers.
  - A suggestion was made to shorten the hours, but Jan stated that if we commit we must commit for the whole day, as that is the policy of the festival.
  - After a brief discussion it was agreed upon that we would have enough horses and ponies to cover the hours, but again volunteers are a concern.
  - Mary had worked on a flyer to be mailed out to Club leaders and sending email was also discussed. Cheryl will work on flyer to be sent. Some of the issues dealing with what the flyer should contain are:
    - Community Service
    - Volunteers need not be affiliated with a horse group, **anyone 13 years and older** can volunteer.
    - Heritage Festival is a fundraiser for the PEP program.
    - Volunteering brings recognition to the 4-H Program.
  - Because of the concern over volunteers, it was decided that we would need to get a final count of volunteers by May first, so that if we have to cancel due to lack of help, it will give the festival committee time to replace us.
  - Shari motioned to approve funds for any expenditure for food and beverages needed for volunteers at the festival. Amanda 2<sup>nd</sup>. Suggestion made were:
    - Fruit
    - Muffins
    - Water

- Doris volunteered to take care of purchasing necessary items and transporting them to festival.
- Certification: Mary has mailed in test and is still waiting for results, and Shari is still waiting for her test, as her application was mailed previously.

❖ **Financial Statement:**

- Jan discussed the transactions that have been made against the account. A balance of \$8,983.71 is the current standing of the PEP account.

❖ **Promotion and Recruitment:**

- Shari showed us copies of Sanilac Counties paperwork for their PEP program. She is going to check with them to see if they have a brochure and will bring us a copy to use for ideas on creating our own.
- Again, a flyer will be created to mail out for recruitment of volunteers.

❖ **Site Discussion:**

- Springdale withdrew but Derby Lyn is still in the running.
- *A couple of new sites have been added for consideration:*
  - *Big R*, located at 26 or 27 mile and Romeo Plank
  - *Ozzie Deny*, located on 32 mile, north of Romeo Plank.

❖ **Next Meeting:**

- It was decided that the next meeting on **May 12, 2003** would be used to inspect the newly added sites discussed at this meeting.

Everyone will meet at 6:30 p.m. at Big R and continue on to Ozzie Deny after that.

Shari motions to adjourn and Amanda 2<sup>nd</sup>.